

Community Legal Resources
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DOWNLOADS

Click links below to download

- [How To Use The DVPC Sample Neighborhood Reporting System](#)
- [Google Docs Spreadsheets](#)

GOOGLE DOCS SAMPLE NEIGHBORHOOD REPORTING SYSTEM

In an effort to provide resources to neighborhoods tracking vacant properties, Detroit Vacant Property Campaign created sample forms and spreadsheets using Google Docs, which neighborhoods can copy and edit to use in their neighborhoods. In addition to vacant properties, DVPC created 5 additional tracking forms/spreadsheets for tracking code violations, illegal dumping, criminal activity, malfunctioning street lights, and stray animals.

Many neighborhoods already track vacant properties and other neighborhood issues, however, using Google Docs to do this work offers additional advantages:

- it's free and available to anyone with an internet connection
- it does not require a user to have special software on their computer
- using Google Docs allows multiple residents to edit the same document and view changes in real time
- the templates allow for addresses to be automatically mapped out as they are entered in.

HOW GOOGLE DOCS WORK

- Step 1: Email form to residents
- Step 2: Resident fills the form out, see sample form below

DVPC - RS - Vacant Buildings

Use this form to report vacant buildings

* Required

What is the address of the vacant building? *

(i.e. 1234 Main Street)

How long has the building been vacant? *

On a scale of 1 to 4, what is the condition of the vacant building? *

1 2 3 4

Demolish Good Condition

How many windows or doors are missing? *

Is there fire damage to the building? *

Yes

No

Submit

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Step 3: Data is automatically entered into the spreadsheet on Google Docs, which the neighborhood can view



http://spreadsheets.google.com/ccc?key=pbjPEJ3X-WyX1tgurEem_Pw&hl=en

Code Violations

http://spreadsheets.google.com/ccc?key=pbjPEJ3X-WyVHX1_SlxNrOw&hl=en

Illegal Dumping

http://spreadsheets.google.com/ccc?key=pbjPEJ3X-WyV_Sz-NS6OgGQ&hl=en

Criminal Activity

http://spreadsheets.google.com/ccc?key=pbjPEJ3X-WyV_Sz-NS6OgGQ&hl=en

Malfunctioning Street Lights

<http://spreadsheets.google.com/ccc?key=pbjPEJ3X-WyUjdAW81hIUCQ&hl=en>

Stray Animals

http://spreadsheets.google.com/ccc?key=pbjPEJ3X-WyV3S_5mVpZ3dw&hl=en

